

From: [CDPR PCAMail](#)
To: [Kyle Herron](#)
Subject: RE: PCA Application #169147
Date: Tuesday, March 11, 2025 10:26:00 AM

Hello Kyle,

Acceptable forms of payment include checks, money orders, or the [Visa/MasterCard credit information form](#).

DPR's Licensing and Certification Program does not accept any applications or payments via e-mail, fax, or over the telephone. Please make payable to "Cashier - DPR" and mail with a copy of the 2nd Year Fee letter to:

Department of Pesticide Regulation
Attn: Cashier MS 4A
PO Box 4015
Sacramento, CA 95812-4015

Regards,

Amber Rousseau

Staff Services Analyst
Department of Pesticide Regulation
Licensing and Certification Program

From: Kyle Herron <kyle@lassenfiresafecouncil.org>
Sent: Tuesday, March 11, 2025 10:24 AM
To: CDPR PCAMail <PCAMail@cdpr.ca.gov>
Subject: RE: PCA Application #169147

EXTERNAL:

Hello,

Am I able to pay for the 2nd year license fee with a card or card number? Or is the only form of payment Via Check mailed?

Thanks,

Kyle

From: CDPR PCAMail <PCAMail@cdpr.ca.gov>
Sent: Tuesday, March 11, 2025 10:10 AM

To: Kyle Herron <kyle@lassenfiresafecouncil.org>

Subject: RE: PCA Application #169147

Hello Kyle,

Congratulations on passing your exams. PCA #169147 was issued today.

The [list of current licenses](#) on our website is updated every 24 hours.

A card will be mailed to you. The attached renewal information will be enclosed with your new card.

Regards,

Amber Rousseau

Staff Services Analyst

Department of Pesticide Regulation

Licensing and Certification Program

From: CDPR PCAMail

Sent: Wednesday, July 10, 2024 8:56 AM

To: Kyle Herron <kyle@lassenfiresafecouncil.org>

Subject: RE: PCA Application #169147

Hello Kyle Herron (PCA Applicant #169147),

We cannot accept the ID/documentation by email.

Please mail in your ID/documentation showing your date of birth with a copy of this email.

Department of Pesticide Regulation

Attn: Licensing and Certification Program MS 4A

PO Box 4015

Sacramento, CA 95812-4015

Once we have received the documentation, we can approve you for the PCA exams.

Regards,

Amber Rousseau

Staff Services Analyst

Department of Pesticide Regulation

Licensing and Certification Program

(916) 603-7777

From: Kyle Herron <kyle@lassenfiresafecouncil.org>
Sent: Tuesday, July 9, 2024 6:44 AM
To: CDPR PCAMail <PCAMail@cdpr.ca.gov>
Subject: RE: PCA Application #169147

EXTERNAL:

Hi Amber,

I sent it in the mail a while back but doesn't sound like it has been received. Will you accept digital copy or will I need to resend via mail.

Thanks,

Kyle

From: CDPR PCAMail <PCAMail@cdpr.ca.gov>
Sent: Monday, July 8, 2024 9:16 AM
To: Kyle Herron <kyle@lassenfiresafecouncil.org>
Subject: RE: PCA Application #169147

Hello Kyle,

I'm following up with the email below. I haven't received your documentation showing your date of birth.

Have you mailed your documentation/ID?

Regards,

Amber Rousseau

Staff Services Analyst
Department of Pesticide Regulation
Licensing and Certification Program
(916) 603-7777

From: CDPR PCAMail
Sent: Thursday, June 6, 2024 3:28 PM
To: Kyle Herron <kyle@lassenfiresafecouncil.org>
Subject: RE: PCA Application #169147

Hello Kyle,

Your updated PCA application and \$100 payment was received.

Your ID/documentation has not been received. Was this mailed separately?

Regards,

Amber Rousseau

Staff Services Analyst

Department of Pesticide Regulation

Licensing and Certification Program

(916) 603-7777

From: CDPR PCAMail

Sent: Monday, May 13, 2024 11:00 AM

To: Kyle Herron <kyle@lassenfiresafecouncil.org>

Subject: RE: PCA Application #169147

Hello Kyle Herron (Candidate #169147),

Your work experience is approved.

DPR's Licensing and Certification Program does not accept any applications or payments via e-mail, fax, or over the telephone.

Please submit the following together by mail:

1. The updated [PCA application \(form LIC-084\)](#)
2. [A copy of your government-issued documentation showing your date of birth.](#)
3. [Remaining \\$100 payment for exam fees.](#)

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Acceptable forms of payment include checks, money orders, or the [Visa/MasterCard credit information form](#). Please make payable to "Cashier - DPR" and mail with your documents to:

Department of Pesticide Regulation

Attn: Licensing and Certification Program MS 4A

PO Box 4015

Sacramento, CA 95812-4015

Regards,

Amber Rousseau

Staff Services Analyst

Department of Pesticide Regulation

Licensing and Certification Program
(916) 603-7777

From: Kyle Herron <kyle@lassenfiresafecouncil.org>
Sent: Tuesday, May 7, 2024 7:59 AM
To: CDPR PCAMail <PCAMail@cdpr.ca.gov>
Subject: RE: PCA Application #169147

EXTERNAL:

Hi Amber,
Please see attached for the requested documents.

Thanks,

Kyle

From: CDPR PCAMail <PCAMail@cdpr.ca.gov>
Sent: Wednesday, April 24, 2024 1:51 PM
To: Kyle Herron <kyle@lassenfiresafecouncil.org>
Subject: FW: PCA Application #169147

Hello Kyle,

We seem to have lost connectivity while speaking on the phone.

Please review the attached course worksheet. I have included "Work Experience (need docs)" in the core areas as applicable.

Let me know if you have any questions.

Regards,

Amber Rousseau

Staff Services Analyst
Department of Pesticide Regulation
Licensing and Certification Program
(916) 603-7777

From: CDPR PCAMail
Sent: Thursday, April 18, 2024 2:56 PM
To: kyle@lassenfiresafecouncil.org
Subject: PCA Application #169147

Hello Kyle Herron (Candidate #169147),

Your PCA application and documents have been received and reviewed.

You are short courses to qualify for the PCA exams, but you may be able to use work experience in lieu of some courses. Please see attached course work sheet.

You may use work experience in place of classes. Work experience must be 12 months of fulltime work, related to *Pest Management Systems and Methods* and/or *Production Systems*. You may use a total of 36 months of fulltime work experience for a total of 9 semester or 13.5-quarter units in the categories listed below:

- 12 months of fulltime work experience for 3 semester or 4.5 quarter units in the *Pest Management Systems and Methods* category.
- 12 months of fulltime work experience for 3 semester or 4.5 quarter units in the *Production Systems* category.
- 12 months of fulltime work experience for 3 semester or 4.5 quarter units in the *Electives* category.
- Work experience may NOT be used in the *Physical and Biological Sciences* or *Crop Health* categories

We would need documentation such as a letter from the employer/supervisor outlining the job duties as it relates to the core categories (*Pest Management / Production Systems*), approximate hours per week, length of employment, and a way to contact the person writing the letter in case we have questions.

If your work letters are received and approved, we will need some additional information/documents to complete the application process.

- As of January 1, 2024, the updated [PCA application \(form LIC-084\)](#) is required.
- As of January 1, 2024, a minimum age of 18 years old must be met prior to admission.
- [A payment of \\$80 was received. The payment due for this application is a total of \\$180.](#)

Once your work experience has been approved, please submit the following together by mail:

1. The updated [PCA application \(form LIC-084\)](#)
2. [A copy of your government-issued documentation showing your date of birth.](#)
3. [Remaining \\$100 payment for exam fees.](#)

Department of Pesticide Regulation
Attn: Licensing and Certification Program MS 4A
PO Box 4015
Sacramento, CA 95812-4015

Regards,

Amber Rousseau

Staff Services Analyst

Department of Pesticide Regulation

Licensing and Certification Program

(916) 603-7777

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